Delivery Board
Energy & Utility Skills Partnership (EUSP)

Venue:	Microsoft Teams
Date:	Wednesday 16 September
Time:	1100-1300
Please Read:	Agenda Item No 1: Minutes and Actions Agenda Item No 2: Terms of Reference Agenda Item No 3: Skills Strategy delivery update Agenda Item No 3: Year 1 Skills Strategy Impact Report Agenda Item No 4: Priorities for Impact Agenda Item No 5: Year 2 Skills Strategy Governance AOB: Utility Week Live event outline AOB: AI & Technology group
Please Bring:	Your reflections on Year 1 progress, your views on the priorities for Year 2, and your readiness to support decisions on the Terms of Reference, governance structure and Co-Chair appointments.
Meeting Purpose:	As stated in the Proposed August 2026 to June 2028 Terms of Reference
Desired Outcome(s):	1. Approval of EUSP Delivery Board Terms of Reference 2. Approval of the EUSP Year 2 Governance Structure 3. Approval of the proposed Co-Chairs appointments of the EUSP Delivery Board (information to follow)
Attendees:	Jennifer Barriball (Siemens Energy), Stephen Barrett (EU Skills), Gemma Betney (Anglian Water), Phillip Bryant (EU Skills), Rebecca Clay (EU Skills), David Cowell (MGroup), Anthony Dunn (Cadent), Pritesh Dhokia (EU Skills),

	Rachael Green (Kier), Karima Khandker (Thames Water), Marion Kneale (United Utilities), Sally Lane (EON), Gordon Macfarlane (SSE), Annette Mason (Dwr Cymru), Liam McMyler (Aureos), Robert Murphy (EU Skills), Louise Parry (EU Skills), Poppy Payton (EU Skills), Victoria Rodger (Scottish Power), Charlotte Russell (Clancy Group), Rose Smith (EU Skills), John Tyler (National Grid), Jade Uko (EU Skills).
Tentative:	Bethan Jones (Wales & West Utilities), Claire Allcock (Northern Gas).
Apologies:	Louise Hunter (Northumbrian Water), Simon Lucas (National Grid), Emma Lucas (SGN)
TBC:	Becca Thurston (Wessex Water), Caroline Davies (Drax), Charlotte Norcliffe (NESO), Glen Hodges (Northern Power Grid), Amanda Richardson (Yorkshire Water), Keri Handford (Cadent), Laura Morris (Centrica), Paul Campbell (Scottish Water), Lizzy Richardson (Kier), Molly Edwards (NESO).

Agenda items:

No:	Time:	Agenda item:	Responsible:	Purpose:
	1100 - 1105	Welcome and introductions	Chair	
1	1105- 1115	Minutes and Actions	Chair	Receive: and close as appropriate
2	1115 – 1130	Delivery Board Terms of Reference	Steve Barrett	Approve: ToR as the framework to deliver the strategy agreed by CEO Council
3	1130 - 1200	2025-2030 Year 1 Skills Strategy review and end of year 1 impact report	Rob Murphy Steve Barrett Phil Bryant	Receive: updates on year 1

			Louise Parry	strategy (3a) and impact report (3b)
4	1200-1215	Year 2 Skills Strategy Priorities for Impact (Year 2)	Steve Barrett	Receive: update following CEO Council
5	1215 – 1245	Year 2 Skills Strategy – governance and reporting	Steve Barrett	Approve: the proposed governance and reporting structure
6	1245 – 1255	Appointment of Delivery Board Co-Chairs	John Tyler and Steve Barrett	Approve: appointments
	1255 – 1300	Any other business: 1. Utility Week Live 2027 – Workforce Zone 2. AI & Technology Group	Chair Jade Uko Steve Barrett	