

# Job Profile

## Gas Technical Manager

Department	Gas Industry Standard Setting
Location	Home Based
Reports to	Contract Manager (Gas)
Hours	Nominally 37 hours but operationally available at all times to meet company requirements
Contract	Permanent
Constraints (travel/ base/ working patterns etc)	The role will require travel to the office in Solihull and UK-wide travel from time to time as required for client visits
Salary	£50,000 per annum
Date	January 2025

### About us

Everyday over 68 million people in the UK rely on the energy and utility industries to provide services that are essential to the health, safety and prosperity of every person and business in the UK.

Energy & Utility Skills are at the forefront of bringing our industry leaders together to identify and address the skills challenges our sector faces. We provide membership, assurance, and skills solutions to help employers attract, develop, and maintain a sustained skilled workforce to safeguard the future health, safety and prosperity of every person and business in the UK.

We deliver the Standard Setting Body (SSB) contract on behalf of the Gas Safe Register. The SSB maintains and updates the Matters of Gas Safety criteria and sets the competence and training requirements for individuals registering on the Gas Safe Register. This is carried out through extensive consultation with the gas industry, certification and awarding bodies, and professional engineering institutions.

### About the role

The Gas Technical Manager is responsible for producing and maintaining the Matters of Gas Safety assessment criteria and training specifications for organisations involved in the certification leading to Gas Safe Registration.

Working in collaboration with a range of stakeholders including, certification bodies, awarding organisations, industry employers and Gas Safe Register, you will ensure that the Matters of Gas Safety criteria is produced in line with industry standards and technological developments.

## About you

To be successful in this role, you will have demonstrable operational experience within the downstream gas industry together with a good understanding of the Gas Safe Register and how it operates.

Understanding of the Accredited Certification Scheme, and gas engineering qualifications and apprenticeships needed.

With excellent communication and interpersonal skills, you will have a track record of building and maintaining effective stakeholder relationships at all levels.

## Rewards

Join our growing organisation and you'll enjoy benefits including a generous holiday allowance, a company pension scheme, a performance bonus scheme and a Wellbeing Passport.

## Key Responsibilities:

The key responsibilities of the Gas Technical Manager include;:

- Produce and maintain Matters of Gas Safety (MoGS) assessment criteria and training specifications, including the timely issue of these to awarding organisations and certification bodies.
- Work in collaboration with industry employers and key stakeholders, as part of our Technical Working Groups and Standard Consultation Forum, to review the MoGS assessment criteria in line with industry technical standards and legislation, ensuring compliance with the requirements of BSEN ISO 17024 Nationally Accredited Certification Scheme (ACS) and BSEN ISO 17021 the Group Competency Scheme (GCS).
- Analyse and evaluate the potential impact of new or proposed technical standards on the MoGS assessment criteria in order to produce documented options for industry consultation.

- Manage the processes and procedures required to support the Gas Industry Standard Setting Function in the update and implementation of MoGS criteria.
- Act as the key point of contact for all queries and complaints received in relation to MoGS assessments leading to Gas Safe Registration.
- Work with marketing to ensure all information published on our company website relating to the Gas Industry Standard Setting Body is accurate and kept up to date.

**Additional responsibilities**

- Ensure compliance with Energy & Utility Skills data protection policies and processes.
- Take reasonable care of your own health and safety and that of others in the workplace.

## Job Holder Specification

Specification	Essential	Desirable
<b>Work Experience</b>		
Demonstrable operational experience within downstream gas industry	✓	
Understanding of the Gas Safe Register – its operations and key stakeholders	✓	
Knowledge of gas engineering qualifications and apprenticeship		✓
Understanding of Accredited Certification Scheme (ACS)	✓	
Track record of building and maintaining effective stakeholder relationships at all levels	✓	
Proficient in the use of IT, notably the use of Word, Excel and PowerPoint	✓	
<b>Competencies &amp; Skills</b>	<b>Essential</b>	<b>Desirable</b>
<b>Relating and Networking:</b> able to establish good relationships with internal and external stakeholders; highly collaborative and able to build a wide and effective network and contacts internally and externally	✓	
<b>Presenting and Communicating Information:</b> able to speak and write clearly and succinctly, writes, presents and undertakes public speaking with confidence, responds quickly to audience needs and projects credibility.	✓	
<b>Planning and Organising:</b> Sets clearly defined objectives; plans activities and projects well in advance and takes account of possible changing circumstances; manages time effectively; monitors performance against deadlines.	✓	

## Our Values

### Together

We are stronger, collaborating internally and externally to deliver success as one high performance team.

### Credible

As specialists, we are trusted to provide thought leadership, the skills voice for Industry and skills solutions for energy and utility industries.

### Making A Positive Difference

A great place to work, we individually and collectively play a key role in shaping a greener world.